

# *Wall High School*

## **Excused Absence Form**

Please complete and turn in with a copy of any necessary legal documentation to the attendance office within 3 days of a student returning from absence(s).

Please Print	
Student Name:	Date of Birth:
Parent/Guardian Name:	
Home Phone:	Work Phone:
Date(s) of Absence(s):	

The following reasons are accepted per WHS guidelines. Please check the applicable box, provide a brief explanation and attach required documentation. Phone calls cannot be used to excuse a student's absence from school.

- Medical/ Dental appointments accompanied by a Doctor's note with specific dates of absence(s)
- Court dates accompanied by appropriate paperwork with specific dates of absence(s)
- Death or illness of family member accompanied by appropriate documentation
- Illness or injury of student accompanied by a Doctor's note with specific dates of absence(s)
- Pre-approved absence of educational value accompanied by appropriate documentation
- Recognized religious holiday observed by the student
- Not listed above, to be reviewed by administration

Explanation:

---

---

---

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### For Office Use Only

Approved  
 Disapproved

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Notes:

---

---