



WALL TOWNSHIP PUBLIC SCHOOLS

Office of the Director of Curriculum & Instruction

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Wrap-Around Schedule Change/Withdrawal Request Form

Child's Name	
Child's School	
Current Schedule *Please List Current Scheduled Days & Note AM or PM care	
Change Requested *Please list NEW Scheduled Days	
Change Start Date	
Withdrawal Date	

Withdraw Policy

Withdrawals are only effective the first of the month. Withdrawal forms must be received by the Office of Curriculum & Instruction **30 days** prior to the first of the month of withdrawal. Please be advised, only **one** schedule change per year will be permitted. Any additional schedule change requests will be subject to the Superintendent's approval.

Change In Attendance Policy

Any changes to your child's Wrap-Around schedule are effective within 3 business days of request.

Requests for schedule changes are accepted throughout the school year. Please consider your request carefully. This form initiates the formal process.

Please return this form to the Office of Curriculum and Instruction, Attention: Wrap-Around Program Secretary via mail or fax at (732) 556-2101.

Parent/Guardian Signature: _____ Date: _____

Program Supervisors Approval: _____ Date: _____