

Central Elementary School

WALL TOWNSHIP SCHOOLS



**2007 ALLENWOOD ROAD
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www2.wall.k12.nj.us

WALL TOWNSHIP SCHOOL DISTRICT
A Community Committed to Educational Excellence

Well Rounded
Achievers
Lifelong
Learners

MISSION STATEMENT

The following mission statement defines the overall purpose of Wall Township's Public Schools. It incorporates the beliefs on which your school's programs are based and the goals toward which the school's efforts are directed.

The Wall Township School District is a partnership of committed staff, dedicated learners, and supportive community members. Our mission is to provide meaningful educational experiences and opportunities, thereby preparing all students to become Productive citizens, informed decision-makers, and life-long learners in a diverse and evolving society.

This handbook is provided as a reference guide to the daily operations of your school. Special bulletins will be sent home regularly to give additional information concerning events and changes in regulations. We encourage you to visit the website on a daily basis to obtain additional information on our district and school.

I invite you to become fully involved in the education of your child, to participate in the activities, conferences and programs of your school. I urge you to communicate regularly with your child's teacher. We all must contribute to this partnership if we are to achieve a "community committed to educational excellence."

The members of the Wall Township Board of Education join me in wishing you and your child a happy, healthy and successful school year.

Sincerely,



Jill Antonietto
Principal

Wall Township Board of Education

Board Officers

President - Eric Brophy
Vice President - Allison Connolly

Board Members

Ralph Addonizio, Ernest Bongiovanni,
Jim Johnson, Robin Lynch, Michael McArthur, Colin Nash and Robin Zawodniak

Superintendent of Schools

Cheryl Dyer

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SCHOOL TIME SCHEDULES FOR 2015-2016

School	Open	90 Minute Delay	Close
High School	7:20 AM	8:50 AM	2:02 PM
Intermediate School	8:15 AM	9:45 AM	2:49 PM
Elementary Schools	9:05 AM	10:35 AM	3:20 PM
Primary - AM	8:15 AM	CLOSED	10:35 AM
Primary - PM	12:00 PM	12:00 PM	2:20 PM

The school calendar has designated early dismissal days (1:05 PM) throughout the year. Please be advised that arrangements should be made in advance to ensure your child is safe upon their arrival home on these dates. If you need to make any changes from your child's regular dismissal procedures, please submit these changes in writing to the main office in advance of the early dismissal date.

THE DELAYED SCHOOL OPENING

The decision to have a delayed opening or to close the schools is based on information obtained from consultation with Wall Township police, Wall Township road crews, contracted transportation providers and our own transportation department. The inclement weather, including freezing temperatures, presents difficulties for the bus companies and also results in roads and walkways that can be hazardous, specifically, "black ice."

A decision needs to be made by 4:00 A.M., taking into account the health and safety of all students and staff in the district. In addition to staff members, we have approximately 4500 students traveling by bus or driving their own cars. While we are cognizant of the burden placed on working and single parent households, the health and safety of all students and staff is of paramount concern.

Notification

In the event of a delayed opening, early dismissal or school closing, a call will be placed to each child's home via the Connect Ed calling system. Additionally, the information will be posted on our school web site <http://www2.wall.k12.nj.us> and on the school's main number 732-556-2000, choose option 8.

Delayed Opening

School lunches will be served on 90 minute delays.

Early Dismissal

Please make prior arrangements with your child(ren) about where they should go if dismissed early. Lunches will NOT be served on early dismissal days. Please ensure that your child brings a healthy snack with him/her to school.

ATTENDANCE / TARDIES

Regular attendance and being on time for school is necessary if students are to be successful in their academics, including state mandated testing. All absences and tardiness become part of a student's permanent record. Please refer to Board Policy/Regulation 5200 for a detailed explanation of attendance definitions and procedures.

The following is the Wall Elementary Schools' attendance and tardy procedures:

- When a student is going to be absent, a parent/guardian should contact the school.
- Students who are late arriving to school should report directly to the main office and be signed in by their parent/guardian.
- Students returning from an absence must present a note to the child's teacher explaining the reason for absence.

At the administrator's discretion, based on excessive absences/tardies, a legal notice (State Department of Education Form A 59), may be sent to the parent/guardian, and/or filed in Municipal Court for a violation of N.J.S.A. 18A:38-25, 18A:31.

The Commissioner shall annually prescribe a list of religious holidays on which it shall be mandatory to excuse students for religious observance upon the written request signed by the parent or person standing in loco parentis.

The mere presence of a student at roll call shall not be regarded as sufficient attendance for compliance with N.J.A.C. 6A:32-8.3. In a school which is in session during both the forenoon and the afternoon, a student shall be present at least one hour during both the forenoon and the afternoon in order to be recorded as present for the full day. In a school which is in session during either the forenoon or the afternoon, a student shall be present at least two hours in the session in order to be recorded as present for the full day.

PETS

Written permission is necessary before fish or animals may be brought to school. Parents must provide the transportation. Pets are not permitted on school property at anytime without prior written permission from the principal.

PARTIES

Parties may be held to celebrate various holidays and special days throughout the year. Arrangements for parties are at the discretion of the principal and classroom teachers. Class parents assisting the classroom teacher may not bring other children to parties. **Birthdays celebrations will be held on the day of the child's birthday, during the teacher's snack time.**

STUDENT GROUP INSURANCE

The Board of Education has authorized an insurance company to offer student group insurance to those who wish to pay the premium for this type of coverage. Both around-the-clock and school time policies are available. Information regarding details will be sent home in September, or provided upon request.

EMERGENCY CLOSING PROCEDURE (HALF DAY)

It may be necessary to close schools or shorten the school day because of a building emergency or inclement weather. The telephone chain will be activated by the school's Parent Organization. No child will be dismissed unless a parent or guardian has been notified. In the event no one can be reached, you must pick up your child at the main office in an expedient manner. Please listen to your local radio station.

Once a decision is made to close school, bus drivers will be notified and radio stations will be requested to make emergency announcements. As soon as possible after that, students will be bused home in three shifts as follows:

1 st SHIFT	High School Students		
2 nd SHIFT	Intermediate School Students	→	40 minutes after HS
3 rd SHIFT	Elementary School Students	→	40 minutes after IS

PARENTS: Please do not call Board of Education offices, school offices or Police Headquarters for information regarding school closings. These telephone lines must be kept clear for emergencies.

HEALTH SERVICES

HEIGHT AND WEIGHT: All students K through 12 yearly.

VISION SCREENING: All students K through 5 yearly. Teachers or parents may request individual testing at any time.

HEARING SCREENING: All students K through 5, 7, 10 and special education classes yearly. Teachers or parents may request individual testing at any time.

SCOLIOSIS SCREENING: All students age 10 through 18 yearly. A parent may defer testing by sending a note to the building nurse.

IMMUNIZATION REQUIREMENTS: All students must present medical documentation of having had (4) DPT Vaccines, (4) Polio Vaccines, (2) Measles Vaccines, (1) Rubella, after 1st birthday. (1) Interdermal T.B. Test (Mantoux only), (1) Mumps Vaccine.

EMERGENCY CARE OF SICK AND INJURED: First Aid is the responsibility of the person nearest the injury. Treatment is rendered in accordance with the District Medical Officer.

BLOOD PRESSURE SCREENINGS: All students K through 12 yearly.

ADMINISTERING MEDICATION POLICY (#5141.212 / 9322.2)

Before any medication may be administered to or by any student during school hours, the Board of Education shall require the written request of the parent/guardian, which shall give permission for such administration and relieve the Board of Education and its employees of liability for administration of medication. In addition, the Board of Education requires the written order of the prescribing physician, which shall include:

1. The purpose of the medication.
2. The dosage.
3. The length of time for which medication is prescribed.
4. The possible side effects of the medication.
5. Both documents shall be kept on file in the office of the school nurse.

The time at which or the special circumstances under which medication shall be administered; For the administration of medication, the district school physician shall develop procedures, which provide that:

- A. All medications, whether prescribed or over the counter, shall be administered by the school nurse, the parent/guardian or the student himself/herself where the parent/guardian so permits and the school nurse is present;
- B. Medication shall be securely stored and kept in the original labeled container;
- C. The school nurse shall maintain a record of the name of the student to whom medication may be administered, the prescribing physician, the dosage and time of the medication and a notation of each instance of administration;
- D. All medications shall be brought to school by the parent/guardian and shall be picked up at the end of the school year or the end of the period of medication, whichever is earlier;
- E. A student may self-administer medication, without supervision of the school nurse, for asthma or other life threatening illnesses. "Life-threatening illness" has been defined as an illness or condition that requires an immediate response to specific symptoms or sequelae that if left untreated may lead to potential loss of life such as, but not limited to, the use of an inhaler to treat an asthma attack or the use of an adrenaline injection to treat a potential anaphylactic reaction.

Student Self-Administration of Medication

The Board of Education shall permit self-administration of medication for asthma or other potentially life-threatening illnesses by students both on school premises during regular school hours and off-site or after regular school hours when a student is participating in field trips or extracurricular activities. Parent/guardian of the student must meet the following conditions:

1. Provide the Board of Education with written authorization for the student's self-administration of medication;
2. Provide written certification from the student's physician that the student has asthma or another potentially life-threatening illness and is capable of and has been instructed in the proper method of self-administration of medication;
3. The parent/guardian shall be encouraged to provide an additional inhaler or epi-pen identical to the one which the student is authorized to carry, which shall be retained by the school nurse.

4. Sign a statement acknowledging that the district shall incur no liability as a result of any injury arising from the self-administration of medication by the student and that the parent/guardian shall indemnify and hold harmless the district and its employees or agents against any claims arising out of the self-administration of medication by the student. Every waiver shall be reviewed and co-signed by the school physician.

For full policy details please visit <http://www2.wall.k12.nj.us>

ARRIVING AT SCHOOL - TRANSPORTATION

Students are admitted to the building 10 minutes prior to the opening of school (8:50 a.m.). Students arriving by private transportation should time their arrival accordingly. Both walkers and bicycle riders should plan their route to school with parents to assure that the safest ways are selected and used.

Students are expected to cooperate with school bus drivers at all times and abide by the following rules:

- Always be careful in approaching bus stops; walk on the left side of the road, facing oncoming traffic.
- When exiting from the bus, cross the road only after the bus driver has signaled that it is safe to do so. Cross in front of the bus.
- All students are expected to board and leave buses only at their designated stops unless special permission has been granted by the principal in writing.
- Students are not permitted to take an alternate bus home at anytime without prior permission from the transportation department.
- Always be on time for the bus.
- Always go immediately to your seat, buckle up, and remain seated until your stop.
- Always obey the driver promptly, refer to the driver as Mr._, Mrs._ or Miss_.
- Do not distract the driver by shouting, moving, or throwing objects.
- Keep all backpacks, and school materials out of the aisle.
- Always keep head, arms and hands inside the bus. Projecting any part of the body out of the bus is a dangerous practice.
- Always treat the bus equipment carefully and help keep it clean.
- Avoid distracting the driver's attention. Do not shout, throw objects or move around the bus.
- Avoid cluttering up the aisle with books, lunch boxes, etc.-hold them on your lap unless the bus has a hook or other type of rack.
- Do not eat food or chew gum on the bus.
- Remember, the driver is responsible for many lives. Your cooperation is needed at all times.
- Students who ride bicycles will leave school grounds as directed by the Building Principal.
- Students returning to school after 4:00 P.M. to pick up materials will not be admitted into the building unless accompanied by an adult.

BICYCLE PROCEDURES

Please be advised for safety reasons, that only students who have been designated by the district as a regular walker, are permitted to ride their bicycles on good weather days. A request to do so must be submitted in advance to the main office and approval given by the Principal. Students riding a bike must wear a helmet by law and it is recommended that the bicycle be locked during the school day. Students on bicycles must be crossed by the Crossing Guard and bicycles walked at all times on school property.

LOBBY MONITOR

Every school in the Wall Township district is staffed with a lobby monitor. One of the responsibilities of the lobby monitor is to authorize visitors to ensure the safety of the students and staff. To do so, visitors are required to produce identification documents (drivers license, county ID, etc.) for the lobby monitor to review prior to gaining access to the school building. Please cooperate with our school safety procedures and be prepared to produce ID in the event you visit a Wall Township School.

FIRE / SECURITY DRILLS

The School Laws of New Jersey require that each school will hold one fire drill and one emergency type drill per month. These drills are held at various times under varying conditions.

USE OF SCHOOL FACILITIES

Organized community groups who wish to use school facilities may apply to the office of the Board Secretary or office of the Superintendent of Schools. Approval of such requests is determined by the Board of Education. All groups using our school facilities must have insurance and adhere to adopted Facility Usage policies set by the Board of Education. For more information, please call: 732-556.2022.

LOST ARTICLES

The easiest way to prevent lost articles is to label your child's clothing, especially coats, mittens, boots and gym shoes. Any item may be disposed of if it is not claimed within 10 days.

REGISTRATION OF STUDENTS

A student who transfers from another district should register as soon as possible at the office of the school which he/she will attend. For that information, please call the office of the Superintendent of Schools. The telephone number is 732-556-2006. Students registering for the first time should present the following:

- Birth certificate.
- Proof of mandatory immunizations (required by law).
- Transfer card, Report card, Health & Dental Card, etc. from former district.
- Proof of Residency (municipal tax bill, water/sewer bill; lease agreement).

TRANSFERS

When a family plans to move to another school district, a transfer must be made out for each child. The following information should be given to the school office at least one week in advance, if possible: destination, name of new school, last day of attendance.

EARLY DISMISSAL

Any child who is excused early from school must be picked up and signed out at the main office. Please send written permission to the school notifying us of the change.

MONEY AND VALUABLES

It is suggested that large amounts of money and valuable items not be brought to school. Any monies should be brought in an envelope with the student's name, homeroom or teacher's name clearly indicated.

LUNCH

Lunch/Recess periods are forty minutes in length. **If your child will be late for school and wishes to purchase lunch, you must call the main office by 9:30 a.m. for the order to be placed.** A portion of this time is utilized for recreation. Students are taken outdoors as often as possible at these times. If there is a medical reason prohibiting a student from outdoor activities, a call to the health office is needed. Students will go outside for recess unless a doctor's note is on file restricting outdoor activities. Lunch and recess periods are supervised by paraprofessionals and certificated staff. Please do not bring to school: hardballs, softballs, bats, footballs or Frisbees.

SNACK

An appropriate 10 minute snack time is provided in all grades. We encourage that in keeping with our district initiative, you provide a healthy, non– sugary snack for your child each day. On early dismissal days, lunches will NOT be served. It is recommended that you provide your child with a snack/s with high nutritional value.

MUSIC

Both music and art are essential avenues for passing on the cultural heritage which constitutes a major purpose for the existence of our schools. Students are provided music instruction by a professional music teacher in grades K-5 on a weekly basis. In addition, extra-curricular instrumental instruction is given to students who wish to learn to play an instrument in grades 4 and 5. The objectives of our music program are the following:

- To teach children to sing.
- To teach those students who wish to play a musical instrument how to play it.
- To provide a sufficient amount of knowledge and experience to enable our students to enjoy listening to music.
- To teach students the language of music to enable them to read music.

ART

Because art integrates the physical, emotional, intellectual, aesthetic, creative and social aspects of all people, its place and importance in the school program can be clearly seen. Our students in grades K-5 receive art instruction from a specialist once a week.

Our discipline-based art program treats art as a subject for study, rather than a recreational activity. Thus art content is derived from four disciplines, art production, art history, art criticism, and aesthetics.

Basic objectives of our program include:

- An understanding of art elements and principles.
- Opportunities to think creatively.
- Ability to express ideas visually.
- Knowledge of the historical and cultural contributions of art.
- Ability to make qualitative visual judgments.
- Acquisition of basic manipulative skills and techniques with an understanding of the characteristics of many materials, appropriate tools and processes necessary to expressive/communicative development.

SPEECH

Referrals made by the teacher, child study team, parents, school nurse or any adult concerned about the child, are taken during the school year. Following referral and evaluation to assess communicative behaviors and needs, an Individual Speech Therapy Plan outlining goals for the child's program is developed in consultation with parents. Children are then scheduled for speech therapy and meet with the speech/language pathologist to learn more effective ways of communication.

The major type (s) of communication disorders addressed are:

STUTTERING: Excessive repetition of lengthening sounds, syllables, etc., that stop or interrupt the flow of speech.

ARTICULATION DISORDER: Involves difficulty with coding, forming and combining sounds correctly.

LANGUAGE DISORDER: Involves difficulty in comprehending what is heard, difficulty expressing ideas, unusual slowness in acquired normal language skills, and difficulty in using and understanding words.

AUDITORY PROBLEMS: Involves difficulty in hearing the spoken word and in processing auditory stimuli.

VOICE: Characterized by inappropriate pitch, volume, duration or quality.

HEALTH EDUCATION

Health Education is an integral part of our program in all grades. Taught as an applied science it has the following objectives as its basis:

- To gain the scientific knowledge essential to live healthfully as a person.
- To understand the components of good mental health and the relationship of mental health to physical well-being.
- To achieve a basic understanding about safe living and the application of the principles of safe behavior in all situations.
- To understand the scientific facts essential for maintaining a strong and disease resistant body.

- To develop correct attitudes and habits or practices based upon knowledge.
- To recognize and act upon the fact that health is a joint responsibility of the individual and the community.

PHYSICAL EDUCATION

The greater the amount of vigor, vitality and ability to move beyond the minimum essential for daily living, the greater the effectiveness of the person and his/her ability to achieve and be productive. We believe an effective physical education program can contribute to this goal and, therefore, physical education is offered three days a week to students in grades K-5. The fundamental objectives of physical education are as follows:

- To develop vitality, vigor, and a desirable level of physical fitness.
- To develop motor efficiency or coordination, grace, poise, and efficient movement of the body.
- To develop recreational skills which develop abilities to participate in a wide range of leisure time activities.
- To develop sound body mechanics associated with walking, lifting, standing, and the simple daily tasks associated with living.
- To stimulate sound mental health through physical experiences designed to meet fundamental biological needs.
- To enhance the development of leadership, citizenship, social, moral and ethical values.

NOTE: Sneakers are needed for participation in activities during physical education classes. Written permission is requested for any student to be excused from participation in physical activities. If the excuse is for more than three days, a doctor's approval may be necessary. Excuses should be directed to our school nurse. Students excused from Physical Education will not participate in regular recess activities.→

ASSESSMENT PROGRAM

Our school system has a comprehensive program which is used by the teacher to monitor student progress and the effectiveness of the curriculum. In addition to program and teacher-developed evaluation and instruments, portfolios are used to monitor language arts progress. We continue to develop more authentic assessments techniques which enable us to differentiate instruction to meet the specific needs of students.

In addition, our students comply with state mandates pertaining to standardized testing. All third to fifth grades students participate in PARCC testing twice a year. Specific details and dates are available on the district calendar.

SPECIAL EDUCATION

Some children cannot be effectively educated without some individualized special education programming. Our Board of Education is committed to providing appropriate education to all classified educationally disabled children. These programs provide services in our district or through outside placements if necessary. Children with potentially disabling conditions, ages 3 through 21, may be referred to our district Child Study Team.

INTERVENTION AND REFERRALS COMMITTEE

The I. & R. S. Committee is a group of school professionals who assist and support classroom teachers with needed modifications for students with special needs.

HOMEWORK

Purpose of Homework

Homework has different purposes for different grade levels. In an elementary school the purposes of homework are as follows:

- To foster proper attitudes, habits and character traits.
- To help students understand that learning occurs out of school as well as in school.
- To reinforce skills learned in class.

In accordance with the board policy on attendance, unexcused absences for vacation are discouraged. Requests for work in advance will be reviewed on a case by case basis by both teacher and principal.

Quantity of Homework

The amount of homework will vary from teacher to teacher and grade level to grade level. Homework shall be provided to students using developmentally appropriate materials as a means of reinforcing previously taught skills. Included as homework will be a daily independent reading task. Parents and students should also factor in additional time for long term projects and studying for tests. If a student is taking an inordinate amount of time to complete homework, a parent-teacher contact should be made.

For Teachers

Homework will include mandatory assignments. Failure to turn in mandatory assignments will necessitate remedial activities. Homework will include enrichment and/or reinforcement assignments meant to meet the needs of individual students or groups of students. Homework will be evaluated using methods appropriate for that assignment. Assignments will be used to locate problems in student progress and to individualize instruction. Topics will appear in assignments before and after they are covered in class. Homework will not be used to teach complex skills. It will generally focus on simple skills and material or on the integration of skills already possessed by the student.

For Parents

Parents will rarely be asked to play a formal instructional role in homework.

Instead, they are asked to create a home environment that facilitates student self-study. Parents should wait until asked for help before they provide it. Parents should provide an uninterrupted time for homework as part of the first point made above. Parents should also check to ensure that assignments are complete. Extra help is available from your child's teacher. Please contact your child's teacher for more information.

ENRICHMENT

Wall Township provides many opportunities for students to stretch their minds. All of our programs are designed to allow students to perform on their individual levels. Instruction is designed to include differentiated activities on a daily basis to challenge all learners.

Wall Township also recognizes our advanced accelerated learners by providing an opportunity to address the needs of students who have outstanding academic abilities. This accelerated program requires an identification process that includes a multiple criterion approach that will identify students whose academic achievement is above grade level. Included in the criterion are standardized and cognitive assessments; benchmark writing pieces; diagnostic reading assessment levels; and mathematics benchmarks.

Students will create, design, and problem solve using their imagination and creativity. The philosophy of the program is to enrich students utilizing a multidisciplinary approach while drawing upon their higher level metacognition. The curriculum is rigorous and demands self-directed learning and management. Due to the high expectations of the program, students will be screened annually.

WALL TOWNSHIP PUBLIC SCHOOLS

STUDENT CODE OF CONDUCT

The Wall Township Public Schools recognize that rapid societal changes have impacted upon the traditional school and its approach to instruction and discipline. One constant factor in the midst of society's changes has been the district's goal of providing a pleasant, safe and challenging learning environment for every Wall Township student. The home and school have shared responsibility in achieving this goal.

Parents are the first and most basic source of learning. Their cooperation is vital to all school endeavors and their role of "facilitator" should be clearly understood by the student. Any and all assistance which parents can lend to the school district in helping to promote positive behavior will certainly be invaluable, for parents are partners with the school in the education of their children.

Every school district has the right and responsibility to establish standards for acceptable student behavior within the school setting and every student has the potential for choosing appropriate behavior and for becoming a responsible citizen of their school community regardless of background or current level of ability. To assist students and parents, we list below the district's behavioral expectations for all students in grades K-12.

A. The basic student rights include:

- the right to due process
- the right to a safe environment
- the right to freedom from discrimination
- the right to educational opportunities
- the right to inquiry and expression

B. The privileges and rights of students may not, however, interfere with the rights of others. The right of freedom of expression does not condone abusive, physical or verbal expression infringing on the rights of others. Therefore, the privileges of rights carry with

them the task of responsibility. The students have the responsibility to adhere to school rules.

RULES

All students are expected to honor their responsibilities and behave in ways which respect the rights of all. The rules of behavior include but are not limited to the following:

- Being prepared for class by bringing paper, pencil, pen, books, and other needed supplies
- Completing all classwork and homework
- Using class time properly
- Taking home and returning necessary forms
- Following rules and regulations about field trips
- Taking care of and returning all textbooks, library books or other school-owned materials loaned to them
- Acting responsibly in school and at all school sponsored events regardless of location, including bus transportation

DISCIPLINARY PROCEDURES

It is the student's responsibility to obey school regulations and school authorities. To avoid complicating a disciplinary infraction, students are advised that they are obligated to follow instructions of all Board of Education employees (teachers, office staff, paraprofessionals, cafeteria workers and custodians). This responsibility extends to conduct to and from school, school-sponsored activities, field trips and at all times within the school building.

Students who seriously violate school rules will be referred to the administration. Appropriate disciplinary measures will be imposed, taking into consideration the severity of the violation and the student's previous citizenship record.

AVENUE OF APPEAL FOR DISCIPLINARY ACTIONS

Students and parents have the right to appeal school-based disciplinary actions according to the following "chain of command" structure. At whatever level of initial action is taken, the appeal would be to the next level on the chain:

1. Classroom teacher
2. School Principal
3. Superintendent of Schools
4. Board of Education

DISCIPLINARY PROCEDURE FOR SCHOOL BUS PROBLEMS

The following disciplinary procedures have been approved as Board policy to govern the general conduct of all students transported to school. Kindly familiarize yourself with these requirements, sign the form provided in the summer mailing, and return the signed form to the school at your earliest convenience.

1. At first sign of misconduct, there will be a verbal warning given by the bus driver.
2. If misconduct continues, a "Student Conduct Report" will be made out by the bus driver and submitted to the principal and to the Transportation Supervisor.

3. The principal will contact the parents and ask for their cooperation (If necessary the bus driver will be consulted).
4. If misconduct continues, the bus driver will again inform the principal (by a "Student Conduct Report") and Transportation Supervisor.
5. The student will be denied transportation for a period of one week. His/her parents will then be expected to provide the necessary transportation.
6. If misconduct continues, more stringent action will be taken.

A copy of these regulations shall be posted in all schools and copies will be sent to the parents of all elementary students (K-8).

MEDIA RELEASE / USE OF INTERNET DISCLAIMER

It is the parent 's obligation to inform school administration in the event that they do not give permission for his/her child to have access to use the internet and /or to be part of any media related (newspaper, website, school publications) releases. Parents must inform the building principal within the first week of school in September.

AFFIRMATIVE ACTION

The Wall Township School District does not discriminate on the basis of race, color, creed, relation, sex, ancestry, national origin, or social or economic status. If you have any discrimination complaint, you can contact the Affirmative Action Officer, Cheryl Dyer at the Board of Education Office. The telephone number is 732-556-2007.

HARASSMENT, INTIMIDATION AND BULLYING (POLICY AND REGULATION #5512)

The Wall Township Board of Education prohibits acts of harassment, intimidation or bullying. "Harassment, intimidation or bullying " means any gesture or written, verbal or physical act that takes place on school property, at any school-sponsored function or on a school bus and that: a reasonable person should know , under the circumstances, that the act(s) will have the effect of harming a student or damaging the student's property, or placing a student in reasonable fear of harm to his person or damage to his property; or has the effect of insulting or demeaning any student or group of students in such a way as to cause substantial disruption in, or substantial interference with, the orderly operation of the school.

The Wall Township Board of Education expects students to conduct themselves in keeping with their levels of development, maturity and demonstrated capabilities with a proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities, and the care of school facilities and equipment.

COMPUTER USE AND THE EXTERNAL INTERNET / INTERNAL INTRANET (POLICY AND REGULATION #2361)

The Wall Township Board of Education is committed to the development and establishment of a quality, equitable and cost-effective electronic communications system. The system's sole purpose shall be for the advancement and promotion of learning and teaching. The district's system will be used to provide district-wide, statewide, national and global communications opportunities for staff and students. Because of the large amount of data available on the Internet, a usage policy must be established to regulate some of the exchange.

Failure to abide by district policy governing use of the district's system may result in the suspension and/or revocation of system access. Student or staff violations may result in discipline. They may also result in criminal and/or legal action against the violator. Inappropriate usage includes, but is not limited to, the following:

- Sending or receiving information that can be hurtful or harmful to others. This includes, but is not limited to, profane language; discrimination based on race, religion, ethnic origin, sex, or sexual orientation; pornography or sexually explicit material; and inflammatory messages;
- Distributing personal information of any kind about oneself or others; Creating a computer virus, mail bomb or any other act designed to disrupt the function of the district's computer services;
- Accessing the network from an unauthorized station.

If inappropriate conduct is noticed, it is the responsibility of the witness to report it to the administration. The administration is not responsible for any damages that may occur from the use of the Internet. The administration is also not responsible for any inappropriate usage by the student. The Internet is to be used at the student's own risk, and the student shall be held responsible for his/her own misconduct.

A copy of this policy and regulation is available on the district and school website.

STANDARDS-BASED REPORT CARDS

Standards-based assessment and reporting help teachers specifically target instruction to meet student needs and provides parents with better feedback about student strengths and weaknesses. The goal of the new report card is to communicate to parents the progress that students are making toward meeting specific grade level standards and expectations.

Standards-based report cards differ from traditional report cards in that they:

- Identify the most important skills in each content area at every grade level;
- Have a benchmark-based assessment scale for each reporting period; and
- Are aligned to the New Jersey Student Learning Standards and district curriculum.

The grading system will change from “Emerging-Progressing-Independent” at the primary level and the traditional letter grading in third through fifth grades to a 1-2-3-4 numerical system that reflects how well students are mastering each grade level skill:

A “4” – EXCEEDING STANDARDS – indicates that a student has advanced understanding and is consistently working beyond grade level standards by regularly extending key concepts, processes, and skills. A “4” is difficult to obtain and indicates unusually high achievement.

A “3” – MEETING STANDARDS – indicates that a student has proficient understanding and is meeting grade level standards by consistently grasping and applying key concepts, processes, and skills. A “3” is something to celebrate!

A “2” – APPROACHING STANDARDS – indicates that a student has basic understanding and partially meets grade level standards. The student may need extra time or help to understand key concepts, processes, and skills.

A “1” – NEEDS SUPPORT – indicates that a student has minimal understanding and is not meeting grade level standards. The student will need interventions to grasp key concepts, processes, and essential skills.

Report cards will be issued three times a year for Grades 1-5 and twice a year for Kindergarten. Parent-teacher conferences are following the same schedule as in previous years:

- The parent-teacher conferences will take place in November at which time, teachers will have the opportunity to show parents the report card and discuss how the student will be graded during the conference.

GUIDANCE

Each classroom teacher at the elementary level provides counseling for each of his/her students. In addition to this basic counseling, an elementary counselor is provided on a limited basis at each of the elementary schools. This counselor does the following:

1. Works with students on an individual basis and in groups to encourage appropriate growth and responsible decision making.
2. Works with students on an individual basis or in groups to explore the uniqueness of individuality and the consequent respect for self and others.
3. Works with students on an individual basis or in groups in recognizing the responsibilities involved in being successful in school.
4. Works with students on an individual basis or in groups toward the identification of personal, educational, or vocational problems.
5. Meets with parents, teachers, school nurses, administrators, or any other responsible adults toward the best interest of students.

LIBRARY

Elementary Library Services are provided for all classes. Storytelling and appreciation of literature as well as library skills are offered to kindergarten through fifth grade classes. These lessons include arrangement of the library, a computerized system, card catalog use, the Dewey Decimal System, and the use of reference tools. Various forms of literature are presented and read. Guidance for book selection and reference help are also available.

RETENTION

Any parent that wishes to request their child be retained must follow the board of

education policy and timelines. Policy and timelines are made available to parents on the school district's website.

DRESS CODE

The Wall Township Schools have developed a dress code in accordance with Policy No. 5511 and in consultation with staff members, parent(s) or legal guardian(s), and students of this district.

The Wall Township School District requires that a student's dress be neat and clean, not interfere with the educational process, and not be a hazard. In accordance with this section, students are to adhere to the following:

1. Shoes must be worn at all times. Shoes must have a back or support strap - NO FLIP FLOPS!
2. The length of shorts, skirts or dresses must be no shorter than mid-thigh.
3. Athletic uniforms and bathing trunks are inappropriate attire. Boxer shorts, spandex shorts, or cutoffs are not permissible. All garments must be hemmed.
4. Students may not wear tube, tank, halter, spaghetti-straps, or see-through tops. Off-the-shoulder tops and backless dresses may not be worn to school. Sleeveless tops will be permitted as long as the top of the shoulder is covered. Midriffs must always be covered.
5. Clothing with large holes and tears in it may not be worn to school.
6. Headgear may not be worn indoors. Hats will be confiscated.
7. Words or pictures that are not appropriate for the school environment may not appear on clothing.
8. Chains, choker studs or any other similar adornments are prohibited.
9. Students are to refrain from wearing sunglasses or tinted glasses of any type in school without a written doctor's recommendation on file with the school nurse.

The administration reserves the right to discipline any student who is not dressed properly. Students dressed inappropriately may be sent home.

WORLD LANGUAGE PROGRAM

The study of another language and culture enables our students to communicate face-to-face and by virtual means in appropriate ways with people from diverse cultures. An education in world languages fosters a population that communicates in more than one language with the levels of language proficiency that are required to function in a variety of occupations and careers in the contemporary workplace; exhibits attitudes, values, and skills that indicate a positive disposition and understanding of cultural differences and that enhance cross-cultural communication; and values language learning as a global literacy as well as for its long-term worth in fostering personal, work-related, and/or financial success in our increasingly interconnected world.

WALL BACKPACK

The district will continue to use Wall-Backpack, an online communication tool to provide necessary back-to-school paperwork, student handbooks and calendar of events.

Wall-Backpack will also supply informative notices and flyers from our school, district and parent organizations as well as community programs.

2016-17 CENTRAL ELEMENTARY SCHOOL
Mrs. Jill Antoniello - Principal

Grade/Department	Staff Member Name
Kindergarten	Miss Brittany Capone Mrs. Heather Murphy Mrs. Jennifer Kuenzel Miss Janine Riccelli Miss Ali Zafar
First Grade	Mrs. Christina Cedeno Mrs. Megan Chappel Mrs. Beth Knight Miss Melissa Lampiasi (Mrs. Alisha Hamill – return from LOA 11-9-16)
Second Grade	Mrs. Hilary Addonizio Mrs. Jennifer Dondero Miss Kyra Janeczek Miss Christina Melillo
Third Grade	Miss Jennifer Dymyd Mr. Joseph Ronga Mrs. Jennifer San Cristobal Miss Gabriella Velasquez Mrs. Lisa Ventrella
Fourth Grade	Mr. Joe DiMichele Miss Sharon Hudson Miss Brittany McKee Mrs. Tracie Turner
Fifth Grade	Mrs. Tina Gero Mrs. Sarah Lynch Mrs. Allison Quinn Mr. Josh Raposo
Special Education	Mrs. Georgia Corley Mrs. Christine Juliano Miss Jennifer Leslie Miss Arianna Mattera Mrs. Maria Miceli Mrs. Christine Oppegaard Mrs. Kerry Panuska Miss Katelyn Schoch Miss Beth Tormey Mrs. Colleen VanPell Mrs. Alana Winant-Marsh

Grade/Department	Staff Member Name	
Fine Arts	Mrs. Sandra Addison (Music) Mrs. Kathy Arena (World Language) Mr. James Cowley (PE-Health) Mrs. Lisa Eknoian (Art) Mr. Alyn Heim (Instrumental - morning only) Mr. Chris Knight (PE-Health) Mrs. Donna Lister (World Language) Mr. Daniel Martinho (EL Instrumental Monday only @ WIS) Miss Kelly Messick (PE-Health) Mrs. Kris Morano (Media Specialist - EL) Mrs. Carole Surgent (Technology)	
Special Services	Mrs. Karen Bonelli – LDTC Mrs. Liz Cross – School Psychologist Mrs. Sue Vetrano – LDTC OT/PT	
School Family Liaison	Miss Stephanie Crepeau	
Speech	Mrs. Jacqueline Cialino	Mrs. Kristin Trezza
School Nurse	Mrs. Bari Bradley	
Intervention Specialists Math Reading Reading	Mrs. Traci Deveney Mrs. Pamela Fenton Mrs. Lauren Sterenczak	
Reading Specialist	Mrs. Lisa Panzera	
EL Gifted & Talented	Mrs. Jennifer Cirigliano (Gr 3-5)	Mrs. Andrea Devine (Gr 1-2)
School Secretary	Mrs. Gini Pagnoni	Ms. Gena Fariello
Lobby Monitor	Mr. Michael Dugan	
Paraprofessionals (Instructional)	Mrs. Maria Bolderman Mrs. Kim Casner Mrs. Erin Crowley Mrs. Rosa Ferreira Mrs. Liz Gray Mrs. Laura Introne Mrs. Sally Kardashian	Mrs. Christine Morgan Mr. Geoffrey Moritz Mrs. Dawn Murray Mrs. Caterina Rossano Mrs. Betsy Rushnak Mrs. Kathy Sayers
Paraprofessionals (Non-Instructional)	Mrs. Susan Brickowski (Library) Mrs. Judy Capra Mrs. Cathy Cloney Mrs. Maggie Daugherty Mrs. Jillian Davenport Mrs. Irene Imperiale Mrs. Rosemarie LoVarco	Mrs. Linda Malos Mrs. Joyce McAdam (Coordinator) Mrs. Kathryn Mulvaney Mrs. Nicole Murano Mrs. Gabrielle Nolan Mrs. Silvana Timpani VACANT

Grade/Department	Staff Member Name
Custodians	Mr. Jason Berning (Supervisor) Mrs. Karen Biringer Mr. Alex Farrales Mrs, Kimberly Glynn Mr. Thomas Seyler Mr. Pete Strumolo

**2016-2017 CENTRAL ASSOCIATION
OF PARENTS AND EDUCATORS - CAPE**

PRESIDENT	Mary Beth DeBrito	732-682-1635
VICE PRESIDENT	Lisa Lippincott	732-245-3885
TREASURER	Allison Luker	848-228-141
RECORDING SECRETARY	Aimee Bramley	908-770-7912
CORRESPONDING SECRETARY	Michelle Heintl	732-245-9713
5th GRADE COMMITTEE	TBA	
After School Enrichment	TBA	
Beautification	TBA	
Board of Education	TBA	
Book Fair	Carin MacCarrick Natalie Auch Jennifer Bagagem Carrie Brice Karen Sasso	201-290-0973 732-539-6666 732-319-6941 732-620-3116 732-996-8557
Box Tops	Susan Frick	908-322-7036
Central Family Fun Nights	Nancy Peterson	732-233-3029
Class Parents / Managers Liaison	Allison Luker Jen Evans Tara Lynch	848-228-1220 732-809-8541 732-804-5843
Directory	Lisa Lippincott	732-245-3885
Fall Festival	TBA	
Field Day	TBA	
Fundraisers	TBA	
Fun Fair	Lisa Lippincott Aimee Bramley MaryBeth DeBrito Chris Dorman Michelle Heintl	732-245-3885 908-770-7912 732-682-1635 732-766-8084 732-245-9713

	Kate Olsen Lauren Pratola Karen Sasso	732-567-5449 732-915-9945 732-996-8557
Holiday Gift Shop	Carrie Brice Jennifer Bagagem Karen Little Carin MacCarrick	732-620-3116 732-319-6941 732-685-3196 201-290-0973
Hospitality	Allison Luker Jen Evans	848-228-1411 732-809-8541
Lip Sync	MaryBeth DeBrito Jen Evans Lisa Lippincott Allison Luker Susan Morin Karen Sasso	732-682-1635 732-809-8541 732-245-3885 848-228-1411 732-492-4490 732-996-8557
Little Knights Store	Karen Little	732-685-3196
Membership	Allison Luker Jen Evans	848-228-1411 732-809-8541
Parent's Night Out	TBA	
Programs	Karen Little Kate Olsen Nancy Peterson	732-685-3196 732-567-5449 732-233-3029
Publicity	TBA	
Scholarship	Susan Morin MaryBeth DeBrito Lisa Lippincott	732-492-4490 732-682-1635 732-245-3885
School Pictures	Lauren Pratola Tara Lynch	732-915-9945 732-804-5843
SquareOne Art	TBA	
Sunshine	TBA	

THE WALL TOWNSHIP PUBLIC SCHOOL DISTRICT BELIEVES THAT:

Each student is a valued individual with unique physical, social, emotional and intellectual talents and needs.

Acknowledging that all students can learn and do so in different ways, the district provides a variety of instructional approaches, resources and appropriate assessments to support their learning.

Teachers Administrators, students, parents and the community share the responsibility for advancing the school system's mission, beliefs and goals.

Our Educational and extracurricular programs enable our students to become contributing members of society by fostering the development of ethical values, knowledge and skills.

Students need to develop a deep understanding of essential knowledge and skills and also develop the capacity to apply their learning to reason, solve problems, and produce quality work.

A safe and supportive learning environment is fundamental to promote student achievement.

Effective communication with families as partners in the education of their children is essential to the success of our school system.

Diversity enriches our school system through a variety of ideas, values, and cultures.

Productive use of technology is vital to learning and helps students connect with a rapidly changing world.

