

WALL TOWNSHIP PUBLIC SCHOOLS  
OFFICE OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY  
PO Box 1199  
Wall, New Jersey 07719-1199

Brian J. Smyth  
Business Administrator/Board Secretary

Phone: 732-556-2016  
FAX: 732-556-2102

January 9, 2017

Betsy Cross  
[REDACTED]

Re: OPRA 17-054

Dear Ms. Cross,  
The Wall Township Board of Education received your Open Public Records Act (OPRA) request on December 22, 2016.

Your OPRA request sought access to the following:

"...The transfer report and any other documentation you have which shows how much money you transfer into the reserve account... The June 7, 2011 F&F minutes state:

"9. Transfer to Reserve Accounts: the current reserve account created as a result of the district move to self insurance was reviewed. It was determined and recommended by our auditors that this reserve needs to be transferred to an emergency or Maintenance Reserve. Thus, the transfer is recommended as presented. Additional discussions then focused on our Capital Reserve account of \$1.00 and future plans to possible increase same. "[sic]

In response to your request attached please find Attachments B5 "Resolution Transfer to Emergency Reserve" and Attachment B6 "Resolution Transfer to Maintenance Reserve" from the Minutes of the Combined Workshop/Regular Meeting of June 14, 2011.

These records, totaling 2 pages, are being transmitted to you via e-mail, as per your request. Pursuant to N.J.S.A. 47:1A-5.b., the cost associated with this request is \$0.00.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Wall Township Board of Education to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

  
Brian J. Smyth  
Business Administrator

BJS/dc

Cc: Cheryl Dyer, Superintendent