

WALL TOWNSHIP PUBLIC SCHOOLS  
OFFICE OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY  
PO Box 1199  
Wall, New Jersey 07719-1199

Brian J. Smyth  
Business Administrator / Board Secretary

Phone: 732-556-2016  
FAX: 732-556-2102

December 21, 2016

Betsy Cross  
[REDACTED]

Re: OPRA Request - All Correspondence with Xerox and the Wall BOE January 2005-December 2012

Dear Ms. Cross:

To correct the first statement of your email that was received today, December 21, 2016, please be advised that your request made for public records under the Open Public Records Act is not overdue.

Your request was received on December 9, 2016. On the 5th business day, December 16, 2016, this office provided a response: requesting clarification; advising you of a special service charge associated with producing the requested records; as well as providing a less costly alternative (or possibly a no cost alternative) of providing just email correspondence for your consideration.

On December 19, 2016, you provided a response to that correspondence advising that you were reviewing with your "OPRA attorney". You further advise that you would like all of the email exchanges between the Xerox and the four employees, and vice versa, for the seven and a half years from January 2005 to April 2012, by the following day, December 20, 2016.

Please know that we are currently working on the request for emails and anticipate being able to provide documents by Wednesday, December 22, 2016, and do not anticipate the need to apply a special service charge.

You also expressed disagreement with the special service charge that was estimated for your request. However, you also advised that you would like the correspondence by week's end. Please know that we still require clarification with regard to this request and the special service charge. Please refer to my original response of December 16, 2016.

As always, in the event that you believe that this response has resulted in the denial and/or leaves your OPRA request unfulfilled, within seven (7) business days required by law, you have a right to challenge the decision made by the Wall Township Board of Education in this instance. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Counsel (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ 08625, by email at [GRC@dca.state.nj.us](mailto:GRC@dca.state.nj.us), or at their website at [www.state.nj.us/grc](http://www.state.nj.us/grc). The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the County Clerk in your county.

Sincerely,

Brian J. Smyth  
Business Administrator

BJS/dc

Cc: Cheryl Dyer, Superintendent