

WALL TOWNSHIP PUBLIC SCHOOLS
OFFICE OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY
PO Box 1199
Wall, New Jersey 07719-1199

Brian J. Smyth
Business Administrator/Board Secretary

Phone: 732-556-2016
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December 19, 2016

Betsy Cross
[REDACTED]

Dear Ms. Cross,

The Wall Township Board of Education received your Open Public Records Act (OPRA) request on December 1, 2016. The district requested an extension of time until December 20, 2016.

Your OPRA request sought access to the following:

"... a copy of the F&F minutes from January 2006 to December 2011. May I also have any attachments (ie, contracts, resolutions) from F&F meetings that reference Xerox from the meetings held January 2006 - December 2011." [sic]

In response to your request, attached please find the district's Finance and Facility Committee Meeting Minutes from January 2006 to December 2011. Please know that there is not Finance and Facility Committee Meeting Minutes on file for each month for the years requested. Additionally, please know that there are no attachments related to Xerox with the Finance and Facility Committee Meeting Minutes on file.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Wall Township Board of Education to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,



Brian J. Smyth
Business Administrator

BJS/dc

Enclosure

Cc: Cheryl Dyer, Superintendent