

WALL TOWNSHIP PUBLIC SCHOOLS
OFFICE OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY
PO Box 1199
Wall, New Jersey 07719-1199

Brian J. Smyth
Business Administrator/Board Secretary

Phone: 732-556-2016
FAX: 732-556-2102

December 12, 2016

Betsy Cross
[REDACTED]

Dear Ms. Cross,

The Wall Township Board of Education received your Open Public Records Act (OPRA) request on December 1, 2016.

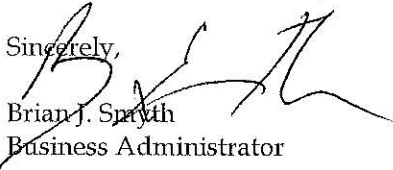
Your OPRA request sought access to the following:

"... a copy of the F&F minutes from January 2006 to December 2011. May I also have any attachments (ie, contracts, resolutions) from F&F meetings that reference Xerox from the meetings held January 2006 - December 2011." [sic]

Please be advised that your request for Finance and Facility Minutes from January 2006 to December 2011 will require additional time to fulfill due to the records being in storage, the amount of files that need to be copied, and the information that may require redaction. We apologize for the inconvenience and request an extension to provide the records by Tuesday, December 20, 2016.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Wall Township Board of Education to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,


Brian J. Smyth
Business Administrator

BJS/dc

Cc: Cheryl Dyer, Superintendent