


WALL TOWNSHIP PUBLIC SCHOOLS
OFFICE OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY
PO Box 1199
Wall, New Jersey 07719-1199

Brian J. Smyth
Business Administrator/Board Secretary

Phone: 732-556-2016
FAX: 732-556-2102

October 4, 2016

Ms. Elizabeth Cross


Dear Ms. Cross,

The Wall Township Board of Education received your Open Public Records Act (OPRA) request on September 26, 2016.

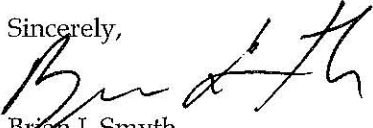
Your OPRA request sought access to the following:

"... a copy of Brian Smyth's daily calendar, daily planner or daily schedule, whether kept in hard copy or electronic form. I am requesting this information from April 1, 2007 to September 26, 2016." [sic]

Your request will require additional time to fulfill due to the amount of files that need to be copied and the amount of information requiring redaction. We apologize for the inconvenience and request an extension to provide the records by Friday, October 14, 2016.

If your request for access to a government record has been denied or unfiled within the seven (7) business days required by law, you have a right to challenge the decision by the Wall Township Board of Education to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,


Brian J. Smyth
Business Administrator

BJS/dc

Cc: Cheryl Dyer