



# NCLB Consolidated Monitoring

Report of Findings  
Wall Township Public Schools  
2014-2015

# Details

- Review of funding sources for titled programs under the Elementary and Secondary Education Act (ESEA) and the Individuals with Disabilities Education Act (IDEA)
- For the period between July 1, 2013 and January 22, 2015
- Consolidated Monitoring Report was received on April 6, 2015
- The BOE must publicly review and discuss the findings at a public BOE meeting no later than 30 days after receipt of the report
- Within 30 days of the public meeting, the board must adopt a resolution certifying that the findings were discussed in a public meeting and approving a corrective action plan which addresses the issues raised.
- A copy of the resolution and corrective action plan must be sent to the NJDOE within 10 days of adoption by the board.

# Overview

- The scope of work included the review of documentation including grant applications, program plans and needs assessments, grant awards, annual audits, board minutes, payroll records, accounting records, purchase orders, and current district policies and procedures.
- Monitoring team members reviewed paperwork, conducted interviews, reviewed student records, visited classrooms, verified implementation of IEPs, and reviewed professional staff schedules and certifications.

# Expenditures Reviewed

Source	Amount	Purpose
Title I	\$250,021	Used for targeted assistance for struggling learners in West Belmar, Central, and Wall Intermediate School.
Title II	\$41,545	Used for a variety of professional development activities
Title III	\$18,153	Used for after school and summer programs for English Language Learners
IDEA Basic	\$874,910	Used to reduce tuition expenditures for students receiving special education services in an approved private school for students with disabilities
IDEA Preschool	\$48,912	
Race to the Top	\$22,765	Used for teacher and leader evaluation system
<b>Total</b>	<b>\$1,256,306</b>	

# Findings for Title I

- **Finding # 1** The notification letters sent to parents/guardians of identified Title I students did not include clearly defined entrance and exit criteria. The parents/guardians of Title I students must be informed of the multiple educationally related criteria used to identify their child/children for Title I services.
- **Finding # 2** During the scheduled on-site monitoring visit, the district could not provide evidence that its Title I written parental involvement policy was distributed. Parents have a right to be involved in the development of the written parental involvement policy and informed of ways they can further engage themselves in the academic performance and achievement of their children.

# Findings for Title I

- **Finding # 3** The district could not provide documentation that its Title I schools convened their annual Title I parent meeting. All parents/guardians of participating Title I students are entitled to be informed about the school's Title I program(s), legislative requirements, and ways in which they can be actively engaged in helping their children succeed academically.

# Findings for Title II

- **Finding # 4** Title II, Principal Training and Recruiting Funds, are for teacher and/or principal professional development and cannot be used for student use or activities that the district would otherwise carry out in the absence of these funds. The district's use of some Title II funds supplanted state and local funds. (\$1,294.98)
  - StrataLogica Suite (maps, charts and graphs)- while PD was included in the purchase this purchased was deemed inappropriate (\$408.70)
  - School counselor attendance at a PD program- this activity was not related to academic instruction (\$159.00)
  - 3 health and PE teachers attendance at PD events- Health and PE are not core areas of instruction as defined by the federal government and are not eligible for funding (\$480.00)
  - Mileage reimbursement for a supervisor to attend a workshop on NGSS- supervisors are not teachers or principals and are not eligible (\$52.28)
  - Workshop registration for NJAAP School Health Conference- see explanation for health and PE (\$195.00)

# Findings for Title III

- **Finding # 5** A review of the district's general ledger records disclosed that program codes 082 were incorrectly used to record Title III expenditures. The district also allocated Title III expenditures to account numbers containing incorrect line items. Specifically, the district recorded student field trips under the line item for instructional supplies.
- **Finding # 6** The district incorrectly included costs for several FY 2014-15 purchase orders on its FY 2013-2014 Final Expenditure Report. Since no benefit was derived from these items during the aforementioned project period, the charges should have been allocated to the 2014-2015 grant period, which runs July 1, 2014 through June 30, 2015.



# Findings for Title III

- **Finding # 7** The district's use of Title III funds to purchase language proficiency tests (WIDA MODEL) supplanted state/local funds. The district is required to purchase such tests under state bilingual administrative code requirements. Therefore, the district would need to carry out these activities in the absence of Title III funds.

# Findings for Race to the Top

- There were no findings

# Findings for IDEA

- **Finding # 8** The district did not consistently ensure that the required participants were in attendance at annual review, reevaluation planning and eligibility meetings.
- **Finding # 9** The district did not consistently document in the IEPs of students removed from the general education setting for more than 20 percent of the school day, consideration of placement in the least restrictive environment. Specifically, IEPs for those students placed in separate settings, did not consistently include activities to transition the student to the least restrictive environment.

# Findings for IDEA

- **Finding # 10** The district did not obtain board approval for the submission of the FY 2013-2014 IDEA application. The NJDOE requires each district to go before its board of education to obtain approval for submission of its application, as well as the acceptance of grant funds, upon subsequent approval of the application.
- **Finding # 11** On several occasions, the district failed to issue a purchase order prior to services being rendered (confirming order) in contravention of state regulations. It is imperative that the purchase orders are issued by the purchasing agent to: authorize vendors to provide goods and perform services to the district; reduce the duplication of items and services acquired; and avoid the likelihood of overpayment to vendors.



# Corrective Action Plan



- The Corrective Action Plan will be presented at the May meeting and submitted to the NJDOE no more than 10 days afterwards.
- The findings of the Office of Financial Accountability and Compliance and the Corrective Action Plan will be posted on the district website.

